Minutes of Beaumont Parish Hall Committee Meeting on Wednesday 30th October 2019

**Present:**

Committee: Harold (Chair), Malcolm, Bryony, Michelle, Julie, Henry, MaryAnn, Gill, Tom

Non-committee: Albinas,

**Apologies:** Geoff, Maria,

1. **Welcome and Apologies.**

Harold welcomed everyone to the meeting

1. **Minutes of last meeting.**

The minutes from the last meeting were approved. Harold to retain a signed copy. **Harold**

1. **Matters arising**.

Hall signage

Costing and possible funding. **Bryony**

Removal of oak tree

Awaiting removal. **Henry**

1. **Recent Past Events**

Monthly Coffee Morning: Friday 4th October

Raised £127.19, plus £3 Jam, £50p for books. 2 walkers some regulars but most of the other visitors were associated with Eden Hospice. Charity: Amy’s Care.

 Auction of promises: Saturday 19th October 2019.

Over 190 lots. Well attended with about 80 people.

Made £4502. Excess drinks to be used at the 80’s night if not sold on before. Soft drinks to be sold on Bonfire night.

In 2014 at the previous auction, the hall made £4375.

Letters of thanks have been sent to Dave and Lauren Grey, and Kelly Baxter and Anthony.

Contact Children’s Hospice to present cheque. Harold, Henry, Gill, Dave and MaryAnn to attend photo session. **Gill**

1. **Forthcoming events.**

Coffee Morning: Friday 1st November

Charity: Amy’s Care.

Bonfire Night Tuesday 5th November

Advert in Parish Mag and Facebook. **Albinas / Michelle**

No more timber required – sign now on gate.

Insurance and emergency services contacted.

First Aid: Judy Gopsill has agreed to act as the first aider.

Fireworks organised. **Henry**

Same as last year for food: Jacket potatoes, beans, soup, chocolate apples, soft drinks rather than hot chocolate. Raffle.

Prices: Adults £5, children £3. Soft drinks 50p, Toffee apples £1 each.

**FOOD preparation**

Potatoes: 150 in total. x 30 each **Rona, Julie, MaryAnn, Carol, Gill**

Baked beans: **Kathleen**

Soup: Vegetable soup (non-meat stock) (total 150 portions at 150ml = 25l). 5 litre each.

 **Bryony, Kathleen, Gill. MaryAnn, Rona**

Buy: Beans, butter x6, cups and bowls. **Bryony**

Toffee apples: 60+ apples to Michelle on Sunday 1st November. **Albinas**

Raffle prizes, especially for children. **All**

Table layout on Tuesday morning **Albinas**

Table for admission on outside of gate.

Table outside for soft drinks & toffee apples.

Table for raffle near inside door.

For spectators: Chairs around perimeter with small tables set out around the perimeter of the room.

Three tables at the rear for baked potatoes + beans with heated trolleys.

Three tables near kitchen for the soup.

On the day Set up 6 pm

Fencing and metal spikes to separate off spectators. Road cones and car parking. **Malcolm**

On the gate: **Harold / Emily?**

Use a clicker to monitor count of spectators (maximum 250) **Harold**

Require extra slow cookers / gang sockets. **Kathleen / Harold**

Raffle tickets **Geoff / Kelly? / Lauren?**

Toffee apples and soft drinks **Stuart / Michelle**

Food served after the fireworks. **Rona, Gill, MaryAnn, Michelle, Maria, Kathleen.**

Table-top sale: Sunday 17th November. 11 am - 4 pm

Adverts in Parish Magazine and Facebook. **Albinas/Michelle**

£8 per table. Collect payment in advance where possible. Pre-booked with Michelle.

9 table tops currently out of 12.

Lunch: Soup and roll.

Afternoon: Coffee/tea and homemade cakes. £4 per meal per person, £1 for drink only.

Soup: Left over from bonfire night and cook extra if required. **Bryony**

Rolls: x 40 **Bryony**

Shortbread: **Rona**

Traybakes: **MaryAnn / Bryony / Gill**

Mince pies: **Kathleen**

Scones: **Bryony**

Open and set up at 9.30 am: Bryony & Albinas,

Helpers on day: **Bryony, Albinas, Kathleen, Harold, Michelle, Liz?**

Raffle prizes: **All**

Tombola: Contact Jean Wharton **Bryony/Harold**

Children’s Christmas Party: Sunday 8th December 2 pm -4 pm

Adverts in Parish Magazine and Facebook. **Albinas/Michelle**

By invitation only.

Santa: David Grey **Gill**

Price: £3.50

Contact: MaryAnn.

Sub-committee: MaryAnn, Gill, Michelle

Finalise details at next meeting.

Over 60’s Lunch Sunday 26th January 12.30 – 4 pm

Agreed following last years’ lunch that tickets will be £5 and raffle tickets are to be paid for.

Advert to go in Parish Magazine and Facebook. **Albinas / Michelle**

1. **Proposed events**

80’s Night Proposed Saturday 15th February

Mobile disco, (Fred Lambert confirmed date) optional fancy dress, nibbles, bar, raffle. NO FOOD.

Parish Magazine, Facebook **Albinas/Michelle**

Bag -making workshop Wednesday 19th February

Produce a materials list to be given to attendees **Bryony**

Beetle Drive (Proposed for a Saturday in March)

 Discuss at next meeting.

Ceilidh / Curry night (Spring/ Summer)

1. **Treasurer’s report**

£500 gifted from estate of Liz Morton’s mother. Parish Council have paid the fee for the 2019 grass cutting. The hall has also received a donation of £1000 from Judith Swinsco towards the archaeology for the New Hall. Add Judith’s name to donors list. **Albinas**

1. **Booking secretary’s report**

Bryony had previously circulated the report. We are to receive £250 for UK General election on 12th December.

1. **The New Hall Plans**

We have now accepted the tender for archaeological work from Gerry Martin Associates for £750 + VAT.

Proposed work to be done by David Baxter on Saturday 23rd November. **Bryony /MaryAnn**

A shower room has to be included in new halls – include in disabled WC. Add to drawings. **Bryony**

1. **Wildlife garden.**

Over two thirds of the wildlife area has been cut and cleared. The remainder to be done in the next few weeks.

 **Malcolm**

1. **Maintenance**

Creosote walls

Plan to do in Spring 2020. **Malcolm/Harold/Geoff/Tom**

Toilet roll damaged in men’s WC

Toilet roll holder has now been replaced.

Mouse problem in storage cupboard

Trap to be laid **Tom**

1. **Fundraising and Grants**

None.

1. **Correspondence.**

A thank you letter from Hospice at Home thanking the Committee for sharing the Coffee Morning in October.

1. **Any other Competent Business**

Christmas decorations

A request for the decorations to be put up at the November meeting as the Chapel are having their Christmas lunch the following day. Arrive at 7 pm next meeting. **All**

Grass cutting tender 2020

Notice in Parish Magazine. Eric asked to submit a tender for the 2020 grass cutting. **Albinas**

The meeting was closed at 8.30 pm.

**Date of next meeting: Wednesday 27th November at 7 pm**