Minutes for Beaumont Parish Hall Committee Meeting on Wednesday 26th September.

**Present:**

Committee: Harold (chair), Henry, Michelle, Geoff, Julie, Bryony, Malcolm, Maryann,

Non-committee: Albinas,

**Apologies:**  Maria, Gill,

1. **Welcome and Apologies.**

Harold welcomed everyone to the meeting.

1. **Minutes of last meeting.**

The minutes from the last meeting were approved. Harold to retain his signed copy. **Harold**

1. **Matters arising**.

Play Equipment

Rick Turnbull has been contacted to replace the broken climbing frame piece that is broken.

The idea of redeveloping the play area as part of the new hall plan was suggested.

Await results of the next inspection which is due shortly to decide about any remedial work.

Data Protection

Data protection policy is required. ACRE have a policy booklet for managing this data with a check list. Malcolm

distributed this list to committee members to check against, for the next meeting. **All**

We need to minute that a data policy has been produced and to map all data stating reasons why we hold the

data, where and a policy on how long it will be stored before destroying. This includes paper and electronic data

e.g. committee members’ details held on computers, website, phones and information regarding bookings,

marketing and events. A standard email footnote could be produced stating the policy. Forms need to specify

how long the data will be stored, 5, 7 years, 6 months?

Minute at the next meeting, identifying the data and issue a policy. **Malcolm/Discuss at next meeting**

Security for 16-25’s parties

Malcolm has contacted contractors who work in pairs for £50/hr. Difficulty will be getting security staff on

Friday/Saturday due to existing contracts. Julie raised insurance issues. Most security would have their own

insurance. Information of security requirements has been added to the T&C.

Costs required from an agency for Friday/Saturdays. **Malcolm**

New Committee members / Advertising

Julie has sent an advert to the Parish Magazine for committee members. The hall booking advert has also been modified to encourage future bookings and notices will also refer to hall as a booking venue.

1. **Recent Past Events**

Monthly Coffee Morning: Friday 3rd August

Donations given: £120 Charity: Eden Valley Hospice.

Since starting the coffee mornings £1000 has been raised for 10, mostly local, charities.

August Sunday Afternoon Teas

Donations given to rebuilding fund: Total: £521 minus £30 expenses. (In 2017 = £275)

(5th £185, 12th £87, 19th £106, 26th £143). Books £5.50.

Monthly Coffee Morning: Friday 7th September

Donations given: £63 Charity: Macmillan Nurses

Flower and Produce Show: September 15th

Profit: £272 after expenses and prize money. Last year £119. (Admission: £196, Raffle: £100, Entrance money £148).

Thank you card with gift for Oonagh and Kathleen. **Harold/Bryony**

1. **Forthcoming events.**

Monthly Coffee Morning: Friday 5th October

Charity: Macmillan Nurses

Cakes required. **All**

Bonfire Night Monday 5th November

Volunteers so far: Tim and Emily, Maria, Bryony, Albinas, Maryann, Harold, Kathleen

Malcolm and Geoff are away, Julie not sure.

Fireworks (£500 spend) /bonfire Henry

Insurance / notifications Julie

Toffee apples/hot chocolate Michelle/Stuart

First Aider: Judy Gopsill? **Harold to ask.**

Car parking:

**Harold and Henry** **will ask** Ian Gopsill and Jared Nichol Henry/Harold

Names and job allocation at next meeting. **Discuss at the next meeting**

Classes:

Stable Management. Only one enquiry.

Any other classes exercise, Pilates – any ideas of who will be able run these or other activities? **All**

Autumn Fair Saturday 10th November

Maryann will start enquiries for table top sellers.

Advert asking anyone wanted to book table space for a stall to be place on PC Website/Spotted Carlisle /Facebook **Albinas/Michelle**

Children’s Christmas Party

Date agreed: Sunday 16th December 2 pm – 4 pm.

2019

Over 60’s Annual Lunch

Date agreed: Sunday 27th January 12.30 – 4 pm.

Ceilidh/Valentine’s Dance: Saturday 16th February 2019

The Solway Band have now confirmed the date. Claiming date in Parish Magazine, Website/Facebook. **Albinas/Michelle**

We need entry prices for Advert on Solway Players own website. **Discuss at next meeting**

Car Boot Sale Morning Sunday 19th May

Auction of promises: October 2019

1. **The New Hall (Charitable Incorporated Organisation)**

Change to CIO

Cumberland Building Society need Vice Chair’s and secretary’s Passport and driving licence information (FAO Corina) before the new account can be opened. **Malcolm/Albinas**

New charity to be opened and old charity closed with the charities commission. **Bryony**

New Hall

Terry is not keen on cutting trees or hedges down on his field boundary as he can’t get access and also this

may destabilize the bank.

Architects plans

Hard copies of the latest plans that were sent by email were shown. Discussion was had about how big the

new hall should be. A price of £300,000 was suggested as a reasonable target. The current hall is £204.5m2

@£1500/m2 this is £306,750, but the building is too narrow and the ceiling is too low.

Consensus was to keep the hall single storey, build it in a similar size to the existing but to make it wider/squarer and to raise the roof a little. Possible layouts of the hall were discussed. It was decided to go back to the architects. **Bryony/Harold/Julie/Malcolm**

Displayed List of Donors and sponsors

A framed A4 sheet of paper with donors and sponsors to display in the hall. **Bryony**

1. **Wildlife garden.**

The bug house is built and in place. The wildlife area needs cutting and clearing to remove excess growth and remove the sycamore saplings along fence. Work day: Friday 12th October 10 am. **All**

We were not awarded a grant for the interpretation board from Greggs as we did not meet the criteria.

Gordon Milburn has kindly offered to restore the old tennis club sign.

1. **Booking secretary’s report.**

Bryony had previously circulated the report.

1. **Treasurer’s report**

Payments made for grass cutting, architects.

Grass cutting tender was discussed, cut grass has not been removed. 13 out of 14 cuts so far this year.

1. **Maintenance**

Back wall timbers

Now replaced.

Creosote walls

Chris Crabtree to be re-approached after his illness. **Harold**

Kitchen cupboard shelf

Now fixed.

1. **Fundraising and Grants**

Nothing to discuss.

1. **Correspondence.**

None

1. **Any other Competent Business.**

Judith Swinsco has asked if she could place a bench in memory of Stuart in the hall grounds. It was suggested that she visits Malcolm to see the bench that will be placed in the wildlife area, to get her bench to match. The supplier was Solway Recycling in Dumfries.

Agreed to bring forward the next meeting a week, to avoid the clash with Halloween.

The meeting was closed at 9.20 pm.

**Date of next meeting: Wednesday 24th October 7:30 pm**