**Minutes of Beaumont Parish Hall Committee Monthly Meeting on Wednesday 25th April 2018.**

**Present:** Committee: Malcolm (Chair), Bryony, Geoff, Gill, Michelle, Julie, Maryann,

 Non-committee: Albinas,

**Apologies**: Harold, Henry, Maria,

1. **Welcome and Apologies.**

Malcolm welcomed everyone and opened the meeting.

1. **Minutes of last meeting.**

The minutes from the last meeting were approved. A copy to be signed and retained and given to Harold. **Albinas**

1. **Matters arising**.

None

1. **Recent Past Events**

Monthly Coffee Mornings: (Friday 6th April)

Charity: Neuroendocrine Tumour (NET) Cancer. Donations received: £47.

1. **Forthcoming events.**

Monthly Coffee Mornings: (Next: Friday 4th May)

Charity: Neuroendocrine Tumour (NET) Cancer

Curry & Quiz Night (Saturday 19th May)

MaryAnn and Michelle will be away.

Tickets sold so far: 60. Minimum number is 60. Need to contact Khalid the week before to confirm the numbers. Need to sell the remaining 40 tickets.

To contact other parishioners:

Tony Cornish, Peter Goulston, **Malcolm**

Corrine Riley, **Gill**

Bar: Glasses rather than plastic,  **David/Gill**

License: has been received

Raffle: Kathleen has volunteered to do the raffle. Prizes are required **All**

Quiz questions. Malcolm, Geoff, Bryony. Maryann: children’s quiz. 15 questions per round.

Set up: Friday 18th afternoon from 1pm: **Malcolm/Harold /Julie/Gill/Bryony/Albinas**

Table, chair, plates, cutlery/napkins

Car parking signs  **Malcolm**

Source some paper table cloths. **Julie**

Source napkins **Bryony**

**Proposed events**

Summer Sunday Afternoon Teas: August Claiming dates have been added to Parish Magazine. Discuss details at next meeting

Full advert in Parish Magazine in June + Facebook **Michelle/Albinas**

Flower and Produce Show: September.

Harold has spoken to Oonagh who has agreed to help out with the organisation. Oonagh can do either the 1st, 15th or 22nd September. 15th agreed.

Meet with Oonagh to reduce the number of classes. **Bryony/Albinas**

Inform Oonagh of agreed date and place a notice in the Parish Magazine + Facebook. **Michelle/Albinas**

Ceilidh/Valentine’s Dance: Saturday 16th February 2019

Solway Players have been contacted and have replied saying that they are happy to do the dance for a donation of £50 towards their costs. The committee agree.

Band to be contacted to confirm the terms + add claiming dates in Parish Magazine. **Albinas**

Auction of promises: Gill offered to organise another AOP next October 2019 **Gill**

Classes: Paid tutors to run classes. To be investigated. **Bryony**

1. **The New Hall (change to Charitable Incorporated Organisation)**

Change to CIO

Vesting Declaration has now been signed by Harold and Bryony transferring all of the land and property from the Beaumont Parish Hall charity to the Beaumont Parish Hall CIO. This has now to be sent to the Charities Commission and the closure of the existing charity to be arranged.

The solicitor is currently registering the land with the Land Registry, which could take a few weeks.

**Deeds for the Hall and Grounds are with the solicitor, Baines Wilson in Carlisle.**

Architects: Bryony spoke to Architects Plus. The additional disbursements are likely to be minimal so the cost is around £3270 + VAT which is the cheaper of the two quotes. Go ahead with this architect. **Bryony**

**Hall Requirements List**

Larger hall area to cater for 120 people seated. Squarer rather than current rectangular shape with access to an external seating area overlooking the river

Second smaller meeting room to accommodate 12 people/ bar area, adjacent to main hall. Soft comfy chairs.

Kitchen with hatch into main hall and easy access from outside for loading and unloading vehicles.

Enough height for badminton

Stage area: (Next to changing room)

Storage for chairs/tables

Storage for cleaning materials

Building to take advantage of the views over the river/ seating area outside.

Maybe a first floor/ mezzanine floor for the views over the river

WC: Men’s/women’s/ disabled + baby changing+ shower (not next to the main entrance)

Outside WC. For walkers

Eco heating/lighting/solar panels

Bat/swift bricks/sparrow box

Wi-Fi

Are there any other items to be added before the criteria are sent to the architects? Let Albinas know so he can add them to the list. **All**

Displayed list of Donors and sponsors. Speak to Alice Graham. **Bryony**

1. **Wildlife garden.**

Finally the ground was dry enough to be harrowed.

Planting day this on Friday 27th April afternoon from 1pm. Seeds, plants and bulbs.

Bench has been purchased. It will be fixed to railway sleepers.

Chris Bolton is to do the fence.

1. **Booking secretary’s report.**

Bookings previously circulated by email.

1. **Treasurer’s report.**

Insurance:

Currently insured for £136,530 for the hall, £13,722 outbuilding, £13,715 contents. Replacement based on a like-for-like basis only.

Scan copy of the list of current insurance costs by category to committee members to consider whether adjustments need to be made to the various levels of insurance. **Julie/ All**

Several of the items are no longer valid, e.g. pavilion, tennis fencing and other items may be too low.

Two options when the renewal is due on 31st May 2018:

1) £120 for a desk top insurance valuation.

2) Adjustment of current insurance in line with inflation after amending the list of insured items.

Discuss at the next meeting which of the options to go for.

Accounts have now been done up to 31 March 2018. The plan is to submit the figures before the change to CIO. National Savings account is used for general maintenance/emergencies.

Amount as today (25.4.18) is £36293.33.

(Current a/c £15099.15, Savings a/c £7725.16, National Savings £13361.92, cash £107.10)

1. **Maintenance.**

Grass cutting: The grass has been cut. The contractor placed mole hill soil in the refuse bins. The bins were collected on this occasion but the council placed labels on the bins saying they will not be emptied next time.

Contact the grass cutter to ask if soil can be added to the old pavilion area. **Albinas**

Moles: Euan Read from Beaumont has agreed to try to remove the moles at £5/mole. Traps have been placed. He hasn’t caught any as yet. There is little evidence of mole activity at present.

Birds nesting in the wood cladding: Close over after the birds have finished nesting. **Malcolm**

Kitchen emergency door: Found hanging open due to the wall moving in the wind. Need to contact Rick the joiner. **Bryony**

1. **Fundraising and Grants.**

£1000 from City Council Parish Halls Capital Grants has been granted towards the New Hall Building’s concept drawings. Awaiting confirmation.

1. **Correspondence.**

None

1. **Any Other Competent Business.**

 Malcolm closed the meeting at 9.06pm.

**Date of next meeting: AGM Wednesday 23rd May at 7:30 pm**